

BOARD OF EDUCATION MEETING MINUTES
ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT
NOVEMBER 17, 2025

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:01pm on Monday, November 17, 2025.

Roll call was taken and the following members were present:

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| ➤ Mike Meeusen | ➤ Sarah Rudnick |
| ➤ Sarah Tegen | ➤ Amanda Gebert |
| ➤ Erica Spatz | ➤ Chad Kraus |
| ➤ Grant Stecker | ➤ District Administrator, Dr. Adam Englebretson |

Also in attendance were:

- | | |
|------------------|-------------------|
| ➤ Ryan Faris | ➤ Jeremy Harrison |
| ➤ Chris Petrie | ➤ Laura Winkel |
| ➤ Alicia Schwinn | ➤ Sarah Hall |

Mrs. Spatz offered a motion to approve the agenda as the official order of business. Mrs. Gebert seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick offered a motion to approve the minutes of the October 27, 2025, Board meeting. Mr. Kraus seconded the motion. Motion carried, 7 ayes.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:
As of October 1, 2025 -

Cash balance on 10/1/25	\$5,479,293.75
October receipts	\$ 44,317.82
Interest received	\$ 18,688.82
October disbursements	<u>\$ 670,684.27</u>
Cash balance on 10/31/25	\$4,871,616.12

Cash balance on 10/1/25 comprised of:

Local Government Investment Pool account #1 (general)	\$4,507,453.64
Account #2 (technology)	\$ 256,570.17
Account #3 (HVAC)	\$ 62,711.50
General fund checking account	<u>\$ 47,880.81</u>
Total	\$4,871,616.12

Mrs. Spatz offered a motion to approve the monthly financial report and voucher review. Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Dr. Englebretson presented the year-to-date status of revenues and expenses in each of the accounts.

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Under donation recognition and acceptance, Dr. Englebretson noted the following:

- Anonymous: \$125 – Middle School Science
- Ralph Christianson: \$500 – Veteran’s Day Luncheon
- Elkhart Lake-Glenbeulah Education Foundation: \$300 – Cross-country
- ElkhartCares: \$2,000 – Veteran’s Day Luncheon
- JAAAGZ: \$500 – Boys Basketball
- Thomas Karras (on behalf of Ryker Karras): \$1,000 – Band | Chorus
- Viglietti Family: \$2,000 – Boys Basketball
- Donna and Dean Wendlandt: \$250 – Boys Basketball

Mrs. Gebert offered a motion to accept the donations as presented and thanked the donors for their generosity. Mrs. Tegen seconded the motion. Motion carried, 7 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment: None

SCHOOL REPORTS

Celebrate Elkhart Lake Schools: Laura Winkel and Jeremy Harrison discussed how middle school students learn about financial literacy through the Biz-Town and Junior Achievement programs.

Data Spotlight: The Leadership Team presented the Department of Public Instruction’s School and District Report Cards from the 2024 - 2025 school year. Each school district is scored in four priority areas: Achievement, Growth, Target Group Outcomes and On-Track to Graduation.

Mrs. Schwinn’s grades 4K-4 activities report discussed monthly academic data meetings which allow all teachers/service providers to look at data and brainstorm innovative ways to improve learning, drive student achievement and support all of our students. Staff participated in iReady Professional Development on October 30 and multi-level Systems of Support Professional Development on October 31. This month, an all school assembly celebrated our students of the quarter for 1st quarter, reviewed November’s character trait of ‘Trust’ and shared the Kindness Club’s new Cool Tool: good sportsmanship.

Mr. Petrie’s grades 5-8 activities report identified ways to improve academic growth. Classroom observations, coaching, and feedback are ongoing as part of the educator effectiveness process to support instructional growth. Middle School ELA teachers, with support from CESA 7, are utilizing best practice rubrics to review curricular resources focused on providing consistent, high-quality instruction districtwide. Professional Learning Teams (PLCs) continue to meet weekly to plan small-group interventions in ELA and Math, and co-plan unit success criteria and assessments. Resorter Day, sponsored by Student Government, included a trivia challenge, Halloween party, board games and a costume competition. First quarter student recognitions (based on attendance, fine arts,

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extracurriculars and the Resorter Way) as well as October students of the month (embodying the values of Be Kind, Be Responsible, Be Respectful) were shared.

Mr. Faris' grades 9-12 activities report shared that all Juniors took the Practice ACT and did self-scoring on November 7. All Sophomores will take the PreACT in December. ACT PLC will start to hold ACT Jump Starts during AR in English, Math, Reading, Science and Writing. The College and Career Readiness PLC (ACP) is starting to communicate information about the 4th Annual Job Fair held in February. New members of the National Honor Society were inducted at a ceremony on November 5. The first quarter assembly was held on November 14 to celebrate students of the quarter. Congratulations to all athletes who earned All-Conference honors.

NEW BUSINESS

School Board Committees: School Board Strategic Planning Committee chair, Mrs. Gebert, shared the committee met prior to the Board meeting to work on a committee charter. The committee will continue work on the charter and share it with the Board in December.

Facility Planning Review / Update: Dr. Englebreton, Mr. Meeusen and Mr. Stecker reviewed the discussions, progress on the plans, and what steps occur next while facility planning with PRA and Jos. Schmitt Construction at Core team meeting(s).

Anthony Summers submitted a proposal to the Krier Grant Charitable Foundation for the purpose of **upgrading and modernizing the components in the District's auditorium** and was awarded \$91,870.97. He invited companies to bid on the upgrades and received five bids. The recommended bid on the project would include: speakers, light and microphone controls, cameras, electrical work, and installation labor. The total bid for the project is covered by the grant amount of and needs to be used by the end of the fiscal year for the specific project(s) approved by the grant committee. Mrs. Rudnick made a motion to approve the bid and begin the upgrades approved and paid for through the Krier Grant. Mr. Kraus seconded the motion. Motion carried, 7 ayes.

Mr. Kraus offered a motion to approve the **staff retirements** as presented and thanked Mr. Larson for his service to the District:

- Bart Larson: Physical Education Teacher / Athletic Director / Cross Country & Golf Coach

Mrs. Rudnick seconded the motion. Motion carried, 7 ayes.

Mrs. Rudnick offered a motion to approve the **staffing hire** as presented:

- Melinda Clemens: AFS Advisor (50%)
- Tim Crowns: High School Basketball Assistant Coach (JV)
- School Social Worker

Mrs. Spatz seconded the motion. Motion carried, 7 ayes.

Informational item: The Communications committee will begin discussions on a policy for generating additional revenue through naming rights/ signage of locations in the new Middle School, i.e., gymnasium, auditorium, cafeteria. The policy should be in place prior to construction start.

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There being no further business to come before the meeting, Mrs. Tegen made a motion to adjourn at approximately 7:15pm. Mrs. Gebert seconded the motion. Motion passed, 7 ayes.

Respectfully submitted,

Diane Hassinger
Secretary of the Meeting