BOARD OF EDUCATION MEETING MINUTES

ELKHART LAKE-GLENBEULAH SCHOOL DISTRICT

SEPTEMBER 21, 2026

The regular meeting of the Board of Education of the School District of Elkhart Lake-Glenbeulah was called to order by the president at 6:18pm on Monday, September 21, 2026.

Roll call was taken and the following members were present:

- Mike Meeusen
- Sarah Tegen
- Erica Spatz
- Grant Stecker
- Sarah Rudnick
- Amanda Gebert
- District Administrator, Dr. Adam Englebretson

Absent:

- Chad Kraus

Also in attendance were:

- Kayla Groh-Bardon
- Ryan Faris
- Chris Petrie
- Alicia Schwinn
- Matt Cain
- Julie Hausner
- Krysten Nett
- Hannah Feltes
- Paul Farron
- Geoffrey Brey
- Terri Knowles
- Sarah Hall

Mrs. Spatz offered a motion to approve the agenda, moving item 8a after item 4, as the official order of business. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

Mrs. Rudnick offered a motion to approve the minutes of the August 17, 2026 Board meeting. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

Facility Planning Review | Update: Mr. Meeusen addressed a letter received from the Village of Elkhart Lake concerning the relocation of bus drop-off/pick-up at the Elementary School for the 2027-2028 school year. The Village has planned for a paved 24-foot section to the property line of the school. The District has been asked to explore relocating the bus drop-off/pick-up to the west side of the Elementary school and utilizing the paved section by the Public Works Facility as an exit to Maple Street. The Board will be sending a letter back to the Village confirming this request in the coming days.

Also, the fence on the south side of the parking lot was removed to allow for construction of the Public Works Facility. The far west side of the parking lot fence is in disrepair and needs to be replaced. The Village would like to discuss the repair/replacement of the fence at an upcoming meeting.

Dr. Englebretson shared that meetings with furniture companies are taking place. Construction is a bit behind, due to weather, but the crew has plans to get us caught up and it should not be an issue. A tour for the School Board will be scheduled soon.

TREASURER'S REPORT

The treasurer's report and voucher review were presented showing:
As of August 1, 2026 -

Cash balance on 8/1/26	$4,810,082.33
August receipts	$2,714,185.35
Interest received	$ 15,875.35
August disbursements	$ 588,368.96
Transfer from Fund 39 (Promissory Note-Interest Payment)	$ 268,031.25
Cash balance on 8/31/26	$7,219,805.32

Cash balance on 8/1/26 comprised of:	
Local Government Investment Pool account #1 (general)	$6,828,226.08
Account #2 (technology)	$ 264,649.37
Account #3 (HVAC)	$ 64,686.22
General fund checking account	$ 62,243.65
Total	$7,219,805.32

Mrs. Rudnick offered a motion to approve the monthly financial report and voucher review. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Under donation recognition and acceptance, Dr. Englebretson noted the following:

- ELGAA: $500 – Baseball windscreen
- ElkhartCares: $22,000 - $500 to every teacher for classroom supplies
- Cleveland State Bank: $500 - Football
- Garton Foundation: $1,000 – Books for elementary book vending machine
- Harper Specialties LLC: $1,500 – Football
- Mary and William Johnston: $25 – Band (in honor of Barb Nysse's birthday)
- Sargento: $1,082 – Football

Mrs. Tegen offered a motion to accept the donations as presented and thanked the donors for their generosity. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

GUEST CORRESPONDENCE

Public Comment: None

Written Comment: None

SCHOOL REPORTS

Celebrate Elkhart Lake-Glenbeulah Schools:
District Leadership Team members, Julie Hausner, Krysten Nett and Hannah Feltes, discussed the focus of professional developments this year - Resilience. They further shared the process used to select the focus, and how they hope it will positively affect the staff and students in the District. In working with CESA on a three-year development plan, they plan to look at areas like behavior, controlling emotions, perseverance, deeper thinking, less referrals and helping students learn to their potential.

Data Review:
The ACCESS Test is a Wisconsin state-required assessment that measures the English language proficiency of students identified as English Learners. It evaluates listening, speaking, reading, and writing skills to monitor student progress and determine the level of language support needed for academic success. Mr. Petrie and Mrs. Schwinn reviewed ACCESS data from the 2025-2026 school year.

Mrs. Schwinn's 4K - 4th grade activities report discussed assessments. The i-Ready Inform tests officially kicked off last week with aimsWeb testing to begin this week. This data will help us identify students who may need additional support and pinpoint the specific skills where additional instruction or intervention may be needed. The school year is off to a great start, with smiling faces, back-to-school fun, and excitement throughout the building. We have focused on building strong connections with students while establishing classroom routines and reinforcing classroom and schoolwide expectations. Thank you to the PTA and the Elkhart Lake-Glenbeulah Education Foundation for the donation of funds to purchase our Book Vending Machine!

Mr. Petrie's grade 5 - 8 activities report stated that i-Ready diagnostic data is being utilized to track student academic growth, design targeted intervention plans, and develop student learning objectives. Middle School Academic Resource has been restructured into two dedicated focus areas: one session specializing in small-group mathematics instruction and the second focused on English Language Arts (ELA). Parent-Teacher conference information has been sent to families via Infinite Campus and email. Music, staff introductions, and advisory challenges created a positive start to the school year as staff focus on building connections and learning routines. Middle School Fun Nights begin with the Back-to-School Kickoff Night on September 22. Eighth Grade Recognition Night is scheduled for Wednesday, May 26.

Mr. Faris' grade 9 - 12 activities report shared ACT data. College and Career Readiness highlights include: 1) a Junior class trip to Lakeshore College, 2) a Junior class trip to a university, 3) Senior participation at the Reality Store on November 12 , 4) Senior class mock interviews and feedback, 5) a local job and college fair and 5) student completion of Xello lessons. Our school culture Professional Learning Community is creating incentives throughout the year to recognize students positively. The first incentive is focused on attendance, specifically tardies. Our first day of school included a student assembly with Spirit Stick points. More points for the Spirit Stick can be earned during Homecoming week. As a result of the Big East Leadership Conference in August, we had a student-driven initiative for 988 suicide awareness week by Mrs. Bunyea's office.

NEW BUSINESS

The ***District At-Risk Student Plan,*** which helps students who are at risk of not graduating high school, was reviewed. The District's plan is for elementary, middle and high school students. Mrs. Spatz made a motion to approve the District's At-Risk student plans for the 26-27 school year. Mr. Stecker seconded the motion. Motion carried, 6 ayes.

Mr. Faris discussed the proposal from four classes to attend ***out-of-state events***:

- Art | World Language: Chicago Art Museum and French Market
- Band: Seattle, WA
- Calculus | Physics: Great America
- FFA: National FFA Convention in Indianapolis, IN

Mrs. Tegen made a motion to allow planning for the out-of-state trips by the groups mentioned. Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

Maintenance Equipment Purchase: Mr. Cain needs some equipment to replace the aging maintenance equipment he and Josh currently use. Purchasing a new lift would be a valuable investment for the school district because it would provide a safer, more reliable, and more efficient way to complete necessary maintenance and facility-related tasks. It would also provide greater flexibility for routine building maintenance, lighting, signage, tree work, and other projects, allowing the district to handle more work internally rather than relying on outside contractors or renting the equipment. Mr. Cain recommends purchasing a JLG 26-foot lift for $13,900. Mrs. Gebert made a motion to allow for the purchase of a new lift to complete maintenance tasks. Mrs. Rudnick seconded the motion. Motion carried, 5 ayes and 1 abstain (Mr. Stecker).

NEOLA recommends updating ***NEOLA Policy Updates: Volume 35, Number 2 (first reading)*** to remain current with legal language and practices. Policies sent to School Board members. Mrs. Rudnick made a motion to approve the updated policy changes as recommended by Neola. Mrs. Gebert seconded the motion. Motion carried, 6 ayes.

NEOLA recommends updating ***NEOLA Policy Updates: ACT 89 (second reading)*** to remain current with legal language and practices. Policies sent to School Board members. Mrs. Gebert made a motion to approve the updated policy changes as recommended by Neola. Mrs. Rudnick seconded the motion. Motion carried, 6 ayes.

Mrs. Tegen offered a motion to approve the ***staffing hire*** as presented:

- Peter Fullerton: MS Boys Basketball Coach
- Angie Wachter: MS Girls Basketball Coach
- Karren Cobble: Choir Festivals

Mrs. Spatz seconded the motion. Motion carried, 6 ayes.

There being no further business to come before the meeting, Mrs. Rudnick made a motion to adjourn at approximately 7:05pm. Mrs. Gebert seconded the motion. Motion passed, 6 ayes.

Respectfully submitted,
Diane Hassinger
Secretary of the Meeting